

Proceedings of Budget Executive Committee held on 5th July 2022

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors. Working to enrich facilities and nurture opportunity, to protect and improve the built and natural environment and promote community pride.

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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

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Proceedings of Budget Executive Committee held on

2nd August 2022

Present:

Cllr. H Gee

Cllr. R Adamson

Cllr. J Rogerson

Cllr. R Beacham

Jessica Dibble - Town Clerk

**Min 2022/07/0144 Welcome by Chair 2021 / 2022**

Cllr. H Gee (2021 /2022 Chair) welcomed everyone to the meeting.

**Min 2022/07/0145 Appointment of Chairman and Vice Chairman 2022 / 2023**

Cllr. David Little was nominated as Chairman of the Budget Committee 2022 / 2023 by majority vote. No other nominations were made by the committee members and no objections were received.

Proposer: Cllr. R Adamson

Seconder: Cllr. J Rogerson

Cllr. Rose Adamson was nominated as Vice Chairman of the Budget Committee 2022/ 2023 by majority vote. No other nominations were made by the committee members and no objections were received.

Proposer: Cllr. H Gee

Seconder: Cllr. R Beacham

**Min 2022/07/0146 Apologies**

Cllr. D Little.

**Min 2022/07/0147 Declarations of interests**

None expressed.

**Min 2022/07/0148 Approval of Minutes**

Minutes of meeting held on 30th May 2022 were approved as a correct and accurate record.

Proposer: Cllr. J Rogerson

Seconder: Cllr. R Beacham

**Min 2022/07/0149 Public Time**

None present.

**Min 2022/07/0150 Financial Accounting Statement**

Cllr. R Adamson confirmed that the NatWest Banking statement had been received this morning (05.07.2022).

Cllr. R Adamson then displayed a copy of the account balances and reserves. The committee then proceeded to discuss the financial figures for the year.

**Min 2022/07/0151 Terms of Reference**

**Committee agreed** the proposed Terms of Reference.

Cllr. H Gee advised that the ‘Financial Regulations Document’ would require updating to reflect the changes.

Cllr. J Rogerson requested that the Town Clerk make amendments to the ‘Financial Regulations Document’ and highlight the tracked changes for the committee to review at the budget committee meeting in August 2022.

It was further agreed, that alongside this, the Standing Orders would need to be reviewed for uniformity.

**Min 2022/07/0152 Meeting dates and Times**

**Committee agreed** the meeting time and dates will remain the same. Therefore, the budget meeting will be held on the first Tuesday of the month at 2pm in the Station Buildings.

**Committee further agreed** that if the meeting time or date needed to be changed for the attendance of other Councillors then the committee would be flexible to this if relevant notice was given.

**Min 2022/07/0153 Room Hire Rates**

**Committee agreed** to maintain the room hire rates andconfirm grants are available to those organisations who will require financial assistance to use the room.

**Committee further agreed,** where a group is seeking financial help for the use of the room, the Council will review this as a concessionary grant with the terms of the agreement relating to the length of time the room will be offered on a reduced rate.

**Min 2022/07/0154 Longridge Cricket Club**

**Committee agreed** the design of the banner and the sponsorship fee relating to this.

**Min 2022/07/0155 Grant Request - Longridge Community Action**

**Committee agreed** we would offer a concessionary grant to LCA.

Therefore, we would offer a 50% reduction in hire rates for the next 8 weeks.

Cllr. J Rogerson confirmed, following the 8-week period, we would have a full review so we can be fair to all groups and organisations who are wanting to use the room.

**Min 2022/07/0156 Grant Request – Soap Box Derby**

**Committee agreed** a contribution of £500 will be made in relation to the picnic tables.

**Committee discussed** that on the 11th May 2022, Gary Ward of ‘Love Longridge’ attended the full council meeting requesting £800.00 for the picnic tables and therefore the committee felt the amount offered, on this basis was reasonable.

**Committee further discussed** the event and felt that it would be irresponsible of the council to offer more at this stage given that the event was not established and seemed to carry a significant risk.

**Min 2022/07/0157 Ventbrook Quote**

**Committee agreed** to proceed with the quote but to seek clarity from Ventbrook on the additional items, such as road closure signs that were requested last year.

**Date of Next Meeting**

**Tuesday 2nd August at 2pm in The Station Buildings Meeting Room**